

COASTAL CAROLINA CAMERA CLUB

BY-LAWS

ARTICLE I

NAME

This Club shall be known as the "**Coastal Carolina Camera Club**", and shall be a non-profit organization.

ARTICLE II

PURPOSE OF CLUB

The purpose of the Club is to further an interest in and knowledge of photography while contributing to the community.

ARTICLE III

MEETINGS

Section 1. Regular Meetings. The regular monthly meetings of the Club shall be held at any time or place designated by the Executive Board.

Section 2. Quorum. If at least 25% of the paid members of the Club are present at any regularly scheduled meeting the attending members shall constitute a quorum for the transaction of business at that meeting.

ARTICLE IV

OFFICERS

Section 1. Officers of the Club. The Officers of the Club shall consist of a President, Vice President, 2nd Vice President, Treasurer and Secretary.

Section 2. Term. Officers shall hold office for one-year terms. Term of office will begin on **January 1st and end on December 31st of each year.**

Section 3. Vacancies. The President may fill any vacancy occurring in an office of the Club, with the approval of the Executive Board. An officer appointed to fill a vacancy shall be appointed for the unexpired term of his predecessor in office. Vacancy of the President's office shall be filled by advancement of the Vice President. In the event the President's and Vice President's positions are vacated simultaneously, the Executive Board will fill these vacancies.

Section 4. Duties.

(a) President: The President shall represent the club and will conduct the business affairs of the club. The President shall preside at all meetings of the Club and Executive Board and generally supervise and oversee all Club activities. The President may sign and execute instruments in the name of the club. The President shall appoint committee chairpersons as required and create committees for special projects with the approval of the Executive Board, and

shall be an ex-officio member of all committees.

(b) Vice President: In the absence of the President or in the event of the President's inability to act as President, the Vice President shall perform the duties of the President, and when so acting shall have all the powers of and be subject to all the restrictions upon the President. The Vice President shall perform such other duties as from time to time may be assigned to him by the President

(c) 2nd Vice President: In the absence of the President and Vice President, or in the event of the President's or Vice President's inability to act as President, the 2nd Vice President shall perform the duties of the President, and when so acting shall have all the powers of and be subject to all the restrictions upon the President. The 2nd Vice President shall perform such other duties as from time to time may be assigned to him by the President.

(d) Secretary: The Secretary shall: keep the notes and records of the Club and minutes of all Executive Board Meetings; The Secretary shall perform such other duties as from time to time may be assigned by the President

(e) Treasurer: The Treasurer shall have custody of and be responsible for all funds of the Club; shall be responsible for maintaining adequate financial accounts and records in accordance with generally accepted accounting practices; shall prepare budgets and financial statements as required by the Executive Board; and have such other duties as from time to time may be assigned by the President. In the absence of the Treasurer, the President will assume the duties of the Treasurer. All expenditures over \$100 must be by written approval of the President.

Section 5. Compensation. No officer or committee chair shall receive compensation for any services he may render to the Club in his official capacity; however, the officers and chairs may be reimbursed for their actual out-of-pocket expenses in the performance of their duties.

ARTICLE V

EXECUTIVE BOARD

Section 1. The management of the club shall be directed by an Executive Board composed of the elected officers (Article IV), the chairs of the standing committees and the Past President ex-officio. The Executive Board shall meet as often as necessary to transact the business of the Club at the call of the President.

ARTICLE VI

COMMITTEES

Section 1. Committees. The following standing committees shall be established to conduct Club activities: Program, Membership/Hospitality, Competition/Exhibits, Field Trips, Workshops/Education, Publicity and Website. The President may create *ad hoc* committees as deemed necessary to carry on the work of the club.

Section 2. Duties of Committees. The activities of Club committees shall be determined by the Executive Board. The activities decided upon shall thereafter be carried out by the committee chairs and the members appointed by the chair to the respective committees. The committee chairs shall periodically prepare reports of activities and progress for presentation to the Executive Board or to the membership at Club meetings.

Section 3. Nominating Committee. The President shall appoint a Nominating Committee in June of each year composed of one Executive Board member and two non-board members. The committee will prepare a single slate of officers and obtain the agreement from the nominees to serve if elected. The chair

shall present the slate at the October meeting for the vote of the membership. Additional nominations will be accepted from the floor prior to the election. No officer can be re-elected to the same post for more than two consecutive terms.

ARTICLE VII

ELECTIONS

- Section 1. Elections shall be held each year at the **October** regularly scheduled meeting.
- Section 2. Each paid member in good standing is entitled to one vote, in person or by written proxy.

ARTICLE VIII

FEES AND DUES

- Section 1. Annual membership dues shall be in an amount as determined from time to time by Executive Board. Dues are payable **on December 1st of each year, for the following year.**
- Section 2. All funds shall be deposited in a bank in the name of Coastal Carolina Camera Club.

ARTICLE IX

MEMBERSHIP

- Section 1. MEMBERSHIP. Any person of at least 18 years of age interested in photography may apply for membership. Application forms shall be provided by the Membership Committee.
- Section 2. CHARTER MEMBERS. All members joining prior to August 31, 2007 will be considered Charter Members.
- Section 3. SUSPENSION OF MEMBERSHIP. Membership of any person may be suspended, when sufficient reasons exist in the opinion of the Executive Board, by the action of the Executive Board. The suspended member shall have the right to appeal suspension, in which case the action of the Executive Board shall be upheld or rescinded by a majority vote of the Membership. Any member who has not paid their annual dues by **February 1st** shall be dropped from the membership.
- Section 4. HONORARY LIFETIME MEMBERS. Members may nominate any person to receive this designation in recognition of their service to the club or the field of photography. Such nominations will be approved by the Executive Board. Honorary Lifetime Members are non-voting memberships.

ARTICLE X

BY-LAW AMENDMENT

- Section 1. Written notice of any proposed amendment(s) to the by-laws and the date of the meeting at which such vote shall be taken shall be given to the membership one month in advance. Any such amendment(s) shall be approved by a majority of the membership. Such notice may be by e-mail or by special mailing.

ARTICLE XI

PARLIAMENTARY AUTHORITY

Section 1. The rules contained in the current edition of Roberts Rules of Order shall govern the Club in all case to which they are applicable and which they are not inconsistent with these Bylaws and any special rules of order the Club may adopt.

ARTICLE XII

DISSOLUTION OF CLUB

Section 1. In the event that Club activities diminish significantly and the remaining members decide to dissolve the Club, after settlement of all debts, remaining Club funds shall be presented to a non-profit organization of the Executive Board's choosing.

Adopted: October 12, 2006
Revised: November _____, 2006
Revised: October 9, 2008
Revised: August 14, 2012
Revised: June 10, 2014
Revised: May 10, 2016